

Shooniyaa Wa-Biitong Application Checklist

Please complete and attach this checklist at the front of your application. Incomplete applications will not be processed until all information is submitted.

Name of Applicant: _____

Name of Training/Project Activity: _____

<u>Completeness:</u>	Yes	No
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All sections of the application are completed (Please refer to the application instructions for reference).....	<input type="checkbox"/>	<input type="checkbox"/>
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A projected start/end date is included.....	<input type="checkbox"/>	<input type="checkbox"/>
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A training plan is attached (for training proposals).....	<input type="checkbox"/>	<input type="checkbox"/>
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Trainer information (name & qualifications) is provided.....	<input type="checkbox"/>	<input type="checkbox"/>
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A project activity schedule is attached (for Community Enhancement Projects applications only).....	<input type="checkbox"/>	<input type="checkbox"/>
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A list of project participants that have been verified for EI eligibility (for Community Enhancement Projects applications only)	<input type="checkbox"/>	<input type="checkbox"/>
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A detailed budget is provided with accompanying notes.....	<input type="checkbox"/>	<input type="checkbox"/>
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Legal Authorization:

The application is signed by authorized officials.....	<input type="checkbox"/>	<input type="checkbox"/>
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Community Support:

A signed BCR is attached.....	<input type="checkbox"/>	<input type="checkbox"/>
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Please provide an explanation for any item noted above that is checked "NO":